

FRANKLIN COUNTY AREA TAX BUREAU
306 North 2nd Street, Chambersburg PA 17201-1613
717-263-5141

Payroll Processor Portal Form

General Information

Processing Party: _____
Type of Filer: _____
Contact Person: _____ Phone Number: _____
Title: _____
MFA Email Address: _____

**** MFA Information and Acknowledgements will be sent to the email address provided above.**

Only one email may be used for MFA. See below to add additional emails addresses to receive acknowledgments.

User Information

User ID: _____

A temporary password will be sent upon completion of the Payroll Processor Portal form.

File/Transfer Acknowledgement (Multiple Emails allowed)

Email Address: _____
Email Address: _____
Email Address: _____
Email Address: _____

NOTE: A filing acknowledgement will also be sent to the FCATB Employer Compliance Specialist.
Please remit any questions to employerteam@fcadb.org

Authorization

I authorize the Franklin County Area Tax Bureau to provide the individual indicated above access to the payroll processor portal for purposes of reporting local tax withholdings. I hereby agree to immediately notify Franklin County Area Tax Bureau of any changes to the above information.

Signature: _____

Date: _____